Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

**LILO-AN NATIONAL HIGH SCHOOL**

Poblacion, Lilo-an, Cebu 6002

June 27, 2017

**SCHOOL MEMORANDUM**

**No. 12, s. 2017**

**DESIGNATION OF SCHOOL INSPECTOR FOR MOOE PURCHASES**

**TO**: **1.) JONATHAN C. SEDILLO**

 **2.) JASON L. QUIAMCO**

1. This Office hereby informs both you of your additional Ancillary Service as you are designated as **SCHOOL INSPECTOR FOR MOOE PURCHASES**.
2. Specific Tasks:

### 2.1 Monitor and verify the veracity of the MOOE Purchases in terms of quantity and quality.

1. Immediate dissemination and compliance with this Memorandum is expected.

**CARMELITO M. LAURON, SR.**

 Assistant School Principal II

 Officer In-Charge

**CONFORM:**

1. JONATHAN C. SEDILLO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. JASON L. QUIAMCO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DISTRIBUTION:

1 copy for each of them

1 copy for the Faculty Club

1 copy for the Bulletin Board

1 copy on file